

May 19, 2008

Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
9300 East Hampton Drive  
Capitol Heights, MD 20743

RE: Request for a Waiver

CC Docket No. 02-6

Name of Billing Entity: Chittenden Central S U 13  
Billing Entity: 121949  
471 Application Number: 638694  
Funding Year: July 1, 2008-June 30, 2009 – Funding Year 2008 Form 471  
Postmarked Outside of Window Letter  
Contact: Vince Gonillo  
[vgonillo@ccsuvt.org](mailto:vgonillo@ccsuvt.org)  
802-857-7000 ext 1040

Ladies and gentlemen of the FCC,

We are requesting a waiver on the 471 Application deadline. Due to extenuating circumstances we missed the February 7, 2008 deadline. We did however process the application and have received the “certified out of window” letter dated May 7, 2008. The following is Chittenden Central Supervisory Union's appeal request.

I became the director of Information Technology over five years ago. Prior to my arrival all e-rate paperwork was processed by an outside consultant named Bryan Thompson. During my five years Bryan has done a wonderful job keeping the paperwork in order and our district compliant. We would meet at least 3 times per year and until this year we have been fine.

This year three days before the submission window closed for the 471, I was informed that Bryan was in a coma and had been for a short time. We began to react immediately. We first attempted to see if we could help Bryan and his family in any way. Then, we offered to assist the school district he worked for by volunteering time to keep his school district running. I called the Superintendent, Dr. Bruce Chattman and have attached the e-mail response below. As an aside, I believe Bryan assisted many other Vermont school districts.

We then attempted to obtain Bryan's files in hopes to submit the 471 and not lose the precious funding we have come to rely on. We contacted the Bryan's co-worker who was able, after multiple phone calls and e-mail conversations, to get us the data and passwords we needed to check our submissions online.

We then formed a team that consisted of our CFO Grant Geisler, Business Manager Kathy Barron, Tech Admin Assistant Kelly Citro and me. Kelly spearheaded learning the process and I assisted her, Kathy and Grant attempted to secure the services of another consultant to either prepare our submission or provide expert guidance.

The consultant provided some guidance, but felt she could not prepare our submission in time. We decided to prepare the submission on our own as quickly and as best we could, knowing we would be at the mercy of the appeal process. As you might guess, it was no small task and one we took very seriously. We submitted the 471 on 03/21/08 after many long hours and late nights of fact finding, learning and meetings.

To avoid ever being in this position again, we have plugged the entire e-rate process into our personal calendars for the next 2 years. We have documented the process and created three binders, one for the procedure, the second for the current funding year and one for the next funding year. It is our hope that Bryan will recover, but we will never again come to rely so heavily on him, or any other consultant, in the future.

We have included this anticipated revenue in our budget for several years and rely on it to cover known obligations. With Federal and State funding drying up, we will truly be in dire straits if we lose this appeal. This was certainly an unanticipated, tragic and unique situation and we feel we have taken the necessary steps to avoid ever missing the deadline in the future.

Chittenden Central Supervisory Union respectfully requests a favorable ruling on this appeal and we thank you for the consideration.

Sincerely,

Vince Gonillo  
Director of Information Technology  
Chittenden Central Supervisory Union  
802-857-7000 ext 1040 office  
802-238-7265 cell  
vgonillo@ccsuvt.org

Supporting Email:

FYI

Vince Gonillo  
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Chittenden Central Supervisory Union  
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vgonillo@ccsuvt.org

>>> Bruce Chattman <bchattman@winooski.k12.vt.us> 2/5/2008 1:06 PM >>>

**Dear Vince -**

**Thank you very much. I will convey your kind offer to John Malcovsky, who works part-time in IT for us. John is good friends with Bryan and the only non-family member that can visit Bryan at this time. I'll also ask John to also keep you in the notification loop about Bryan's progress.**

**Bruce**

Content-Description: HTML

Sir,

Thanks for taking the time to speak with me today. I wish it were under better circumstances. I had learned about Bryan only yesterday.

I'd like to volunteer to help you keep things going in your IT department.

Please feel free to contact me any time.

Vince

Vince Gonillo  
Director of Information Technology  
Chittenden Central Supervisory Union  
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Bruce C. Chattman, Superintendent  
Winooski School District  
60 Normand Street  
Winooski, VT 05404  
655-0485 (phone)  
655 7602 (fax)

*"And, how are the children?"*